



**C.F.C PUBLIC SCHOOL**  
**BHAI RANDHIR SINGH NAGAR, LUDHIANA**  
**TRANSPORTATION GUIDELINES**  
**'SAFE SCHOOL VAHAN SCHEME'**

Dear Parents,

The vehicle which you have hired for the transportation of your ward must fulfill the following Safety norms as per the **safe school Vahan Scheme**.

1. If it is a hired bus, “**On School Duty**” should be clearly indicated.
2. The bus must have a **First – Aid – Box**.
3. The bus must have a **CCTV camera**.
4. The windows of the Bus must be fitted with horizontal grills.
5. There must be a **Fire Extinguisher** in the Bus.
6. School Name and Telephone No. must be written on the Bus.
7. The doors of the Bus should be fitted with reliable locks.
8. School bus should be fitted with **speed governors**.
9. The body of the school bus shall be **yellow** in colour.
10. To keep the school bags safely, there should be a space fitted under the seats.
11. The vehicle shall be roadworthy and carry an **annual fitness certificate**. The school buses shall carry **insurance certificate**.
12. The school bus shall carry **valid pollution under control certificate**.
13. Every vehicle , bus , van or such other means of transport , carrying school children shall hold a **proper permit / permission**.
14. The driver of a school bus must have a **valid license** to drive HMV- Transport Vehicles. And must have at least 05 years of experience of driving heavy vehicles. And must not have any previous record of traffic offences.
15. The driver of a school bus must have a **police verification certificate**.
16. Driver and conductor / attendant of the school bus shall wear the **proper uniform** with the name license number of the said driver and conductor .
17. Drivers of the vehicle shall be subjected to medical fitness and DOPE test by the Civil Surgeon of the District.
18. The **female attendant** is compulsory for every bus.
19. The bus driver must carry a complete list of the children being ferried in the school bus, indicating the name, class , residential address , blood group and the points of stoppage , route plan , etc . Attendance register in each bus is mandatory where the conductor will mark the attendance of the child.
20. If the age of school children is below 12 years , the number of children carried shall not exceed 1 ½ times the permitted seating capacity. Children above 12 years shall be treated as one person .
21. **Don't send your child in overloaded bus .Hire another bus.**
22. Sending children in autos and white magic is strictly against the rules of The Hon'ble High Court and school.
23. If the driver brings his personal vehicle other than the school bus to pick or drop your child, please don't send your child. Immediately inform the authorities.